

RISK MANAGEMENT WORKSHEET – CAMPING

THESE RISKS ARE RELEVANT TO CAMPING ONLY AND SHOULD BE ADHERED TO AT ALL TIMES WHILST CAMPING

SER	ANALYSE, ASSESS & PRIORITISE RISKS					CONTROL THE RISKS			
	Hazard Type	Potential Consequences	C	P	Risk Rating	Controls	New C	New P	Residual Risk Rating
1.	Falling trees/limbs	<ul style="list-style-type: none"> Death Spinal injury Head trauma Broken bones Muscular or tendon trauma 	D	P	H	<ul style="list-style-type: none"> Instructors to educate clients about tree hazards If possible instructor to ensure all students selects a tent site out of a tree fall zone. Refer to FPM If not possible, then instructor must assess surrounding trees and ensure students select the most appropriate site available(Taking into account chance of and effects of severe weather). 	D	U	M
2.	Toileting	<ul style="list-style-type: none"> Gastro-intestinal illnesses Becoming lost 	T	P	M	<ul style="list-style-type: none"> Use toilet blocks or Port-a-loos where available. Brief students on bush toileting procedures. Refer to FPM Brief students on use of Hygiene station. Ensure all students have washed their hands prior to beginning meal preparation. When setting up a bush toilet, use equipment such as paddles or reflective markers to indicate path to and from the toilet. 	T	U	L
3.	Trangia cooking	<ul style="list-style-type: none"> Burns and scalds Damage to personal property Damage to environment. 	H	P	S	<ul style="list-style-type: none"> All BOAC instructors will conduct a Trangia safety briefing before any cooking is initiated. The briefing must include the dangers of mentholated spirits and heat conduction in utensils. A cooking circle must be established and managed by instructor. A fuel depot must be set up away from the cooking circle (min. 3m) and the instructor must ensure no student removes a fuel bottle from the depot to refill. 	H	R	L
4	Use of Knives	<ul style="list-style-type: none"> Cuts Lacerations 	H	P	S	<ul style="list-style-type: none"> All knife use will be directly supervised by BOAC staff Students will be briefed by BOAC staff on correct knife use 	H	U	M
5.	Campfire	<ul style="list-style-type: none"> Burns Smoke inhalation Damage to equipment/personal property Splinters Crush/pinch injuries 	H	P	S	<ul style="list-style-type: none"> Fires are to be constructed under the guidance and supervision of a BOAC instructor. Refer to FPM Fires are to be lit by or under direct supervision of BOAC instructor. Fire size, intensity and constituents to be managed by BOAC instructor. Client interaction with fire must be managed by BOAC instructor. Fires are to be completely extinguished before being left unattended Limit one fire per group An adult must be present for supervision at all times. 	H	R	L
6	Movement around campsite at night time	<ul style="list-style-type: none"> Strains/sprains Damage to equipment 	F	P	L	<ul style="list-style-type: none"> Camp must be set up according to protocols to minimise obstacles and facilitate ease of walking around at night. Refer FPM All clients bring and use torches Clients briefed on dangers of moving around camp at night 	F	R	L